

# Job Description for Childcare Volunteers

## PRIMARY SCHOOL VISITS

The role of the Primary School visit volunteer is as follows:

- Arrive 20 minutes before the arrival time of the school class
- Assist Storyteller as required in preparing craft materials, and setting up computer workstations
- Welcome school class on arrival, show where to put coats etc
- Escort school class to storytelling area with storyteller and teachers
- Remain with class for storytelling session
- When class is divided into three groups, take your group to craft area or computer workstations with teacher, class room assistant or parent allotted to your group
- Demonstrate activity to your group
- Assist group to carry out activity
- When activity is finished, repeat activity with next two groups
- At end of session support class in getting ready to leave
- Tidy up at end of session as directed by Storyteller

Designated supervisor: The Director of The Village is your supervisor, but the Storyteller on duty will supervise the sessions.

Hours: 2 ½ hours per session.

Location: The Village Storytelling Centre

There will be monthly training sessions to prepare for the class visits which you will be required to attend. Additional training in e.g. child protection, computer skills will also be provided as required.

